

**HOWARD COUNTY COMMISSIONERS COURT
AGENDA
FEBRUARY 21, 2018**

The following item(s) of business will be discussed and possible action taken in a regular meeting of the Howard County Commissioners' Court to be held on **WEDNESDAY, FEBRUARY 21, 2018** in the conference room on the second floor of the Howard County Courthouse. The meeting will commence at **1:00 P.M.**

Announcement: Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

▪ **Judge Kathryn G. Wiseman**

- ✓ Personnel Considerations – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074(1) of the Texas Government Code at 1:00 p.m.
- ✓ Discussion / Action to Approve an Order Authorizing the Issuance of Howard County, Texas Tax Notes, Series 2018
 - Presentation of 4-H Foods and Nutrition Project by Sandy Taylor, Family & Consumer Sciences County Extension Agent
 - Discussion / Possible Action of County Officials Political Action Committee's Request for Donation

▪ **Jackie Olson**

- ✓ Invoices
- ✓ Purchase Requests
- ✓ Budget Amendments
- ✓ Presentation of Auditor's Monthly Report

▪ **Sharon Adams**

- ✓ Discussion / Action to Approve Payroll
- ✓ Personnel Considerations


▪ **Brian Klinksiek**

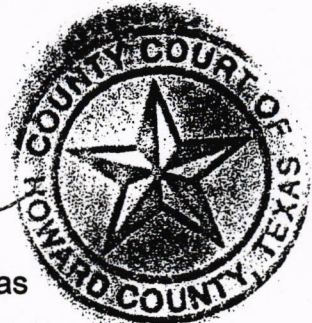
- ✓ Consultation with Attorney – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.074(1) of the Texas Government Code
- ✓ Discussion / Possible Action to Change Signature Authority and New Permit Form for Rode Bores
- ✓ Pipeline Crossings / Road Maintenance

▪ **Brent Zitterkopf**

- ✓ Presentation of Clerk's Monthly Report
- Discussion / Possible Action of Road Grant
- Citizen input for those registered to make comments
- Opportunity for mention of any items to be on the future agendas

2018 FEB 16 PM 4:56
Brent Zitterkopf
COUNTY CLERK HOWARD COUNTY TEXAS
BY DEPUTY *Maemie Diaz*
FILED
Posted


Kathryn G. Wiseman
County Judge, Howard County, Texas



The Commissioners' Court may convene in Executive Session pursuant to Gov. 551.001 et seq. on any of the above items.

BE IT REMEMBERED that on the 21st day of February, A.D. 2018 the Commissioner Court of Howard County met in Regular session at 1:00 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, **CRAIG BAILEY**, Commissioner Precinct No. 2, and **JIMMIE LONG**, Commissioner Precinct No. 3. **JOHN H. CLINE**, Commissioner Precinct No. 4 was absent.

The meeting was called to order @1:09 p.m.

Court moved into Executive/Closed session @ 1:10 p.m.

Court reconvened into Regular session @ 1:24 p.m. and no action was taken as a result of the Executive/Closed session.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve paying the Invoices as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Purchase Requests as presented by Jackie Olson, County Auditor, with the addition of a request from Sheriff Stan Parker to switch internet service at his location from Suddenlink @ \$240 per month to Westex @ \$180 per month. This change will require a 2 year obligation. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There are no Budget Amendments on this date.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Auditor's Monthly Report as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Long to approve the Payroll as presented by Sharon Adams, County Treasurer. Judge Kathryn Wiseman pointed out that she has had to pay County employees to interpret due to the fact that she has not been able to get anyone through the interpreter line in a timely manner. That cost is included in the Payroll. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve Personnel considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinksiek, County Road Administrator, stated the Executive/Closed session he requested will have to be postponed due to Joshua Hamby, County Attorney, not being available.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve changing the Signature Authority and a new permit form for Pipeline Crossings as presented by Brian Klinksiek, County Road Administrator. The change will make Brian Klinksiek the Signature Authority rather than Judge Kathryn Wiseman. The form will be the same except for the name of the Signature Authority. Mr. Klinksiek will make reports to the Commissioners Court on those Pipeline Crossings being approved. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve 19 Pipeline Crossings as presented by Brian Klinksiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to amend the original motion making Brian Klinksiek, County Road Administrator, the Signature Authority on Pipeline Crossings to include that they "must meet the specs" in order for him to approve. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the County Clerk's Monthly Report for January 2018 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court recessed @ 2:30 p.m. and will reconvene @ 3:30 p.m.

Court reconvened @ 3:33 p.m.

Vince Viaille, Managing Director of Specialize Public Finance, Inc. presented the Sale Overview – Series 2018 Tax Notes. He shared the Summary of Bids Received on the Notes with the best being SAMCO Capital Markets @ 1.75%. Mr. Viaille, along with David Mendez of Bickerstaff, Heath, Delgado Acosta LLP gave information as to how the process works.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to approve order as provided by Bond Counsel. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The Court moved into Closed/Executive session @ 3:44 p.m.

The Court reconvened into Regular session @ 4:16 p.m. and no action was taken as a result of the Executive/Closed session.

A motion was made by Commissioner Bailey and seconded by Commissioner Long to adjourn @ 4:17 p.m. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS

COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for February 21, 2018.

Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas